



MABALACAT CITY COLLEGE

FROM THE MINUTES OF THE 3RD SPECIAL MEETING OF THE BOARD OF TRUSTEES OF MABALACAT CITY COLLEGE HELD ON JUNE 24, 2021 2:00 P.M. VIA MICROSOFT TEAMS (VIRTUAL)

PRESENT:

Vice Chairperson - Dr. Michelle Aguilar-Ong College President

Members -

Dr. Imelda DP. Soriano Representative, ALCU-National

Ms. Rebecca Q. Lising President, MCC Faculty Association

Mr. Niel P. Rigdao President, MCC Alumni Association

Mr. John Khyle David B. Villanueva President, MCC Student Council

Secretary of the Meeting -

Atty. Charmaine P. Lansangan-Venturina

ABSENT:

Chairperson - Hon. Crisostomo C. Garbo Mayor, Mabalacat City, Pampanga

Hon. Krizzanel C. Garbo Chairperson, Committee on Education, Sangguniang Panlungsod, Mabalacat City, Pampanga

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RESOLUTION NO. 21
Series of 2021

APPROVAL OF THE ACADEMIC RESOLUTION NO.07

"A Resolution for The Approval of the proposed online Graduation Fee and Graduation pictures fee of Senior High School for the school year 2020-2021"



MABALACAT CITY COLLEGE

WHEREAS, Article III Section 6 of the City Ordinance No. 60 s. 2016 generally known as The New Charter of Mabalacat City College, the Sangguniang Panlungsod empowers Mabalacat City College to exercise the general powers prescribed by this Ordinance in order to carry out and perform the powers and functions are hereby vested exclusively by the Board of Trustees;

WHEREAS, Article II section 7 (l), of the City Ordinance No. 60 s. 2016 generally known as The New Charter of Mabalacat City College, the Sangguniang Panlungsod of Mabalacat City empowers the Board of Trustees to fix a reasonable amount of tuition and matriculation fees, graduation fees, miscellaneous fees, laboratory fees and all other special fees and charges;

WHEREAS, in the Academic Council Meeting convened by the Vice President for Academic Affairs Dr. Myrna C. Calma and attended the members of the Academic Council on June 10, 2021, the Academic Council unanimously recommended the approval of the collection of the proposed graduation fee (PhP 550.00) and the graduation pictures fee (PhP 800.00) of the Senior High School Department for School Year 2020 - 2021, totalling to PhP 1350.00;

NOW THEREFORE, BE IT RESOLVED, as it is hereby RESOLVED, by the Board of Trustees of MCC in its 3rd Special Meeting herein assembled, to approve, as it hereby approves, the ACADEMIC RESOLUTION NO. 07 - *"A Resolution for The Approval of the proposed online Graduation Fee and Graduation pictures fee of Senior High School for the school year 2020-2021"*.

RESOLVED FURTHER, That the contents of Academic Council Resolution No. 7 shall form part of this resolution.

RESOLVED FINALLY, That a copy of this resolution be furnished to the concerned offices.

APPROVED this 24 day of June 2021.

Approved by:

HON. CRISOSTOMO C. GARBO

Chairperson, Mayor of the LGU of Mabalacat City

DR. MICHELLE AGUILAR-ONG

Vice Chairperson, College President



Republic of the Philippines
Province of Pampanga
Mabalacat City



MABALACAT CITY COLLEGE


HON. KRIZZANEL C. GARBO

Member, Chairperson - Committee on Education
Sangguniang Panlungsod of the LGU of
Mabalacat City


DR. IMELDA D.P. SORIANO

Representative, ALCU - National


MS. REBECCA Q. LISING

Member, President - MCC Faculty Association


MR. NIEL P. RIGDAO

Member, President - MCC Alumni Association


MR. JOHN KHYLE DAVID B. VILLANUEVA

Member, President - MCC Student Council

RESOLUTION NO. 21
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APPROVAL OF THE ACADEMIC
RESOLUTION NO.07 - "A Resolution
for The Approval of the proposed online
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MABALACAT CITY COLLEGE

OFFICE OF THE VICE PRESIDENT FOR ACADEMIC AFFAIRS

ACADEMIC COUNCIL Resolution No. 07, Series of 2021

"A RESOLUTION FOR THE APPROVAL OF THE COLLECTION OF PROPOSED GRADUATION FEE AND THE GRADUATION PICTURES FEE OF THE SENIOR HIGH SCHOOL DEPARTMENT FOR THE SCHOOL YEAR 2020 - 2021 "

*Details from the Journal of the Academic Council Meeting on thursday,
June 10, 2021, 10:00am at the OVPAA office*

WHEREAS, the Academic Council Meeting convened by the Vice President for Academic Affairs, Dr. Myrna C. Calma, and attended by the members of the Academic Council, recommended the approval of the collection of the proposed graduation fee and the graduation pictures fee of the Senior High School Department for School Year 2020 - 2021;

WHEREAS, the Academic Head of the Senior High School, Mr. Kevin Peralta conducted a Parent's Consultation Meeting held on May 20 and May 21, 2021 to discuss matters about the graduation fee and the graduation pictures fee of the Senior High School Department for School Year 2020 - 2021;

WHEREAS, after the Parents's Consultation Meeting, the parents and the Senior High School Department agreed that the graduation fee to be collected is **One Thousand Three Hundred Fifty (P1,350)** to cover the following expenses:

1. Sablay
2. Programs
3. Printing of diplomas and certificates
4. Diploma Jacket
5. Physical arrangements, Decoration and Flowers (to be use during the online graduation rites);
6. Medals
7. Graduation Pictures /Portrait (Package B)

WHEREAS, the bidding for graduation pictures was also conducted by the Supreme Student Government of the Senior High School with their respective Academic Head, among the Three (3) presenters, Visual Stories Photo Studio won the bidding and among the choices, **Package B** amounted to **Eight Hundred Pesos (P800.00)** is being selected;

WHEREAS, the **Package B** selected include the following:

- a. Graduation portrait (Sablay), 10- 20 shots.
- b. Creative portrait, 10 - 20 shots
- c. Barkada shots (school's discretion is allowed), 5 - 10 shots.
- d. Free use of Barong for male students, and Alampay or Female Barong for female students.
- e. Three (3) pcs. 5R (5x7) and Six (6) pcs. 2R (Wallet size) photos.
- f. Option for the students to select which phot they want to be printed (via google form).
- g. Professional photo retouch (removal of acne, blemishes and stray hair, reduction of dark circles, and whiten teeth) for the selected photo, using professional editing apps (not filters) for the selected photo to be framed.

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WHEREAS, the graduation pictures service provider, will give additional benefits as follows:

- a. FREE portrait session for all school staff and faculty members of the SHS with all soft copies given.
- b. FREE 8"x10" Framed Portrait for all Faculty Members/Teachers.
- c. FREE 11"x14" Framed Portrait for the Principal, Department Heads and Advisers.
- d. FREE Graduation Photo for 10 students (the least fortunate students).

WHEREAS, the collection of graduation fee and graduation pictures for a total amount of **One Thousand Three Hundred Fifty (P1,350)** shall be done by the collection office after the Parent's Consultation Meeting;

RESOLVED: It is therefore resolved that the graduation fee is Php.550.00 and the graduation pictures – Package B amounted to Php.800.00 for a total of Php.1,350.00

RESOLVED: It is therefore further resolved that the graduation fee of Php.550.00 and graduation pictures of Php.800.00 with a total amount of Php.1,350.00 shall be collected through the collection office subject to the approval of the College President and the Board of Trustees;

APPROVED on June 10, 2021

NAME	UNIT/POSITION	SIGNATURE
1. Dr. Myrna C. Calma	VPAA	
2. Bastyan Sebastian	AVPAA	
3. Marilyn S. Arcilla	IASTE/Asst. Dean	
4. Darren T. Molano	IHTM/ Dean	
5. Dennis L. Tacadena	ICS/ Dean	
6. Maureen P. Santos	IASTE/ FoSH	
7. Karlo S. Tolentino	IASTE/ FoSH	
8. Edward Q. Inong	IASTE/ FoSH	
9. Glen S. Nolasco	IASTE/ FoSH	
10. Jennyfer N. Merza	IHTM/ FoSH	
11. Joven G. Ocampo	IHTM/ FoSH	
12. Robbert Bamba	ICS/ FoSH	
13. Rona Amor S. Manalang	Library/ Chief Librarian	
14. Gloria R. Policarpio	Registrar III	
15. Niel P. Rigdao	SAS/ Director	
16. Kevin Peralta	SHS/ Acad Head	

